



Role Summary

The Neighborhood Revitalization Coordinator for the *Tepe Park Neighborhood Initiative* is a highly relational individual that is key to advancing the mission of Community One. This individual will work closely with neighborhood residents and community stakeholders to improve the quality of life for neighbors in the Tepe Park neighborhood.

This role is best suited for a self-starting and passionate individual who excels in initiating conversations and connections within the neighborhood for the purpose of empowering neighborhood residents to create positive change in their neighborhood.

Through their natural ability to unite people in a common vision, this individual will build consensus, buy-in, and the participation of neighborhood residents in the Tepe Park *Love Your Neighborhood* initiative. The ideal candidate can also direct and manage support staff.

This is a full-time role and compensation is commensurate with experience. Working hours include a flexible combination of a regular weekly schedule with evening and weekend participation in the neighborhood. This individual reports directly to the Neighborhood Revitalization Director.

Qualifications & Skills

- Strategic goal setting and implementation aligned with the resident-voiced Love Your Neighborhood vision for change.
- People-oriented, possess strong emotional intelligence, and able to actively listen and relate to people.
- Project oversight and management that is ultimately executed by others. The ability to see work accomplished through genuine empowerment of others.
- Excellent communication and interpersonal skills, including comfortability in public speaking with events, groups, and organizations.
- Applicants should be drawn to this work as a mission, and should be self-motivated and willing to both innovate and problem-solve in this unique role.
- Possess a posture of learning in assets-based community development, learning the many aspects of people-centric change, and utilizing neighborhood revitalization as a ministry.
- Strong computer literacy and skills, including: experience and proficiency in desktop computer skills, with willingness to learn/use the Mac OS X operating system, email, Google Calendar, and Google Drive.
- Willing to be fully vaccinated against the SARS-CoV-2 virus (which causes Covid-19) and work in an office environment with a fully vaccinated team.

Essential Functions

- Approach this role daily as an expression of your Christian faith, and an opportunity to love your neighbor as yourself and to empower others to do the same.
- Oversee and guide Love Your Neighborhood Initiative in Tepe Park neighborhood, by innovating, implementing best practices, and working towards developing a community that builds itself from the inside out.
- Engage and Resource Tepe Park residents to be change agents.
- Advance the quality of life goals and actions as voiced and defined by residents.
- Build relationships with community stakeholders, advocating for investment in the initiative by utilizing their goods, services, and resources to aid in the resident-voiced vision for change.
- Support Communication Infrastructure both internally to residents and to the wider community—networking, advocacy, storytelling.
- Engage and build bridges between stakeholder investment and resident hopes, dreams, passions, and needs.
- Shape and execute program goals while overseeing a yearly program budget.
- Direct and manage support staff.

Faithfulness

Community One is a Christian workplace. Since our work is both physical and spiritual in nature, staff members must possess both the outward Christian faith as well as the skills to accomplish all elements of the role. As a public role in a Christian organization, this role requires:

- Agreement with the Community One *Statement of Faith* and *Staff Covenant*.
- A Christian faith that is rooted in prayer and humility—equipping you to thrive in an overtly Christian organization.
- A faith that is attractive to others and can draw out a unity toward living out the love of Christ to all; and you can serve in the organization through that love.

These statements are intended to describe the general nature and level of work being performed, and are not to be construed as an exhaustive list of duties and requirements. Additional duties may be assigned from time to time as deemed appropriate and/or necessary.